

# PROJECT DELIVERABLE REPORT

**Grant Agreement No.:** 256686

**Project Acronym:** TransMedRi

**Project Title:** Upgrading the capacities for research in translational medicine at the Faculty of Medicine University of Rijeka

**Funding Scheme:** Coordination and Support

**Deliverable No.:** D3.1 (regrouped and merged with D4.1 and D5.1)

**Deliverable Title:** Report on procurement of essential equipment instalment to the operational level

**WP No.:** 4

**Lead Beneficiary:** 1 – MEDRI

**Nature:** R

**Dissemination Level:** PU

**Delivery Date:** M12 (June 2011)

## 1. REPORT ON PROCUREMENT AND INSTALMENT OF EQUIPMENT

All equipment planned to be procured under the TransMedRi project plan is to be procured and installed in coordination with all work package leaders, and used for work and activities within all relevant work packages of the project – WP2 through WP6. Clear distinction between work packages is not possible, in terms of procurement procedure, financing, instalment and usage of the equipment. Therefore it was decided to merge the three deliverable reports on procurement and instalment of equipment originally separated by work packages WP3, WP4 and WP5.

All equipment procured so far has been procured by means of the public tendering procedure, where applicable, as stipulated by the Croatian law (“Act on Public Procurement”, published in Official gazette No. 110/07 and 125/08). Below is the full list of equipment procured so far, in chronological order, with detailed description of the public procurement procedures.

### 1) Biobanking storage and tracking system

Shortly after the project was kicked off, preliminary direct negotiations were initiated with the company Olympus d.o.o. (Av. V. Holjevcica 40, 10.000 Zagreb, Croatia), for the purpose of upgrading the existing microscope/biobanking facility (BX series microscope system, made by Olympus) at the Department of Pathology (Clinical Centre Rijeka), without prior public tendering announcement. In accordance with the “Act on Public Procurement”, Article 85 and 86, upgrades of existing equipment are not subject to the regular public tendering procedure. This stipulation allowed for direct negotiations with the supplier of the existing equipment. These negotiations were completed successfully on July 28<sup>th</sup> 2010 when the supplier’s offer was deemed competent and acceptable. The decision was published in the Official gazette (N-30-V-130326-040810), as stipulated by the law, on August 6<sup>th</sup> 2010. The procurement contract was concluded on September 30<sup>th</sup> 2010.

The upgrade was completed in full (delivered and installed) on February 25<sup>th</sup> 2011, at the said location. The equipment is now fully functional and in regular use.

The procurement of this equipment item is consistent with the budget plan.

### 2) Live cell imaging confocal microscope

The procurement procedure was initiated on October 1<sup>st</sup> 2010 when decision was made to create and publish the tendering documentation. The public invitation to bid was published in the Official gazette (N-02-V-138031-131010) on October 14<sup>th</sup> 2010. Upon the 14-day open bidding period on October 29<sup>th</sup> it was established that a total of two bids were received. The winning bidder was the company Carl Zeiss d.o.o. (A. Heinza 3, 10.000 zagreb, Croatia), who offered the more favourable price, and whose bid was in full accordance with the procurement criteria as published. The procurement contract was concluded on December 20<sup>th</sup> 2010.

The equipment – Carl Zeiss confocal laser scanning microscope – was delivered and installed on May 16<sup>th</sup> 2011, at the premises of the Faculty of Medicine Rijeka.

The equipment is now fully functional and in regular use.

The procurement of this equipment item is consistent with the budget plan.

### 3) Upgrade of the phospholipids and fatty acid metabolites analysis system

The Faculty initiated direct negotiations with the company HEBE. d.o.o. (Bukovčeva 2, 21.000 Split, Croatia) for the purpose of procurement of upgrade of the existing system (Perkin Almer Autosystem XL, at the Chemistry Department, Faculty of Medicine University of Rijeka), without prior public tendering announcement. In accordance with the “Act on Public Procurement”, Article 85 and 86, upgrades of existing equipment are not subject to the regular public tendering procedure. This stipulation allowed for direct negotiations with the supplier of the existing equipment. These negotiations were completed successfully and the public procurement was published in the Official gazette (N-32-M-147526-231210), as stipulated by the law, on December 24<sup>th</sup> 2010. The contract was concluded on December 27<sup>th</sup> 2010. The upgrade was delivered and installed on April 12<sup>th</sup> 2011, at the said location.

The said item was the major part of the upgrade. The upgrade was completed by procurement of three additional items of lesser value, which as such were not subject to the public tendering procedure (value estimated at less than 70.000 HRK), in accordance with the “Act on Public Procurement”. These are listed below.

- Ettan IPGphor 3 Isoelectric Focusing System, supplied by the company LKB Hrvatska d.o.o. (Nova cesta 103, 10.000 Zagreb, Croatia); contract concluded on December 17<sup>th</sup> 2010;
- Scie-Plas Vertical Polyacrylamide Gel Electrophoresis System, supplied by the company GOREA PLUS d.o.o. (Svetonedeljska 97, 10.431 Sveta Nedelja); contract concluded on December 20<sup>th</sup> 2010;
- laboratory kit for the Ettan IPGphor 3 system, supplied by the company LKB Hrvatska d.o.o. (Nova cesta 103, 10.000 Zagreb, Croatia); contract concluded on January 24<sup>th</sup> 2011.

The equipment upgraded is now fully functional and in regular use.

The cost of procurement of this equipment item slightly exceeded the budget plan, which will be made up for by savings made under other equipment items.

### 4) Real Time PCR Multiplex – high-throughput analysis of DNA/RNA from clinical samples

The procurement procedure was initiated on March 30<sup>th</sup> 2011 when decision was made to create and publish the tendering documentation. The public invitation to bid was published in the Official gazette (N-02-V-113559-010411) on April 1<sup>st</sup> 2011. Upon the elapse of the open bidding period, on April 22<sup>nd</sup> it was established that a total of two bids were received. The winning bidder was the company Biosistemi d.o.o. (Pijavišće 32, 10.000 Zagreb, Croatia), who offered the more favourable price, and

whose bid was in full accordance with the procurement criteria as published. The procurement contract was concluded on June 9<sup>th</sup> 2011. The delivery of this equipment item is pending (planned in July 2011). The procurement of this equipment item is consistent with the budget plan.

5) Small animals imaging device

The procurement procedure was initiated on May 2<sup>nd</sup> 2011 when decision was made to create and publish the tendering documentation. The public invitation to bid was published in the Official gazette (N-02-V-119551-120511) on May 12<sup>th</sup> 2011. Upon the elapse of the open bidding period, on June 1<sup>st</sup> 2011 it was established that a total of two bids were received. The winning bidder was the company Koncept Lab d.o.o. (Luje Naletilića 14a, 10.000 Zagreb, Croatia), whose offer was the only one in full accordance with the procurement criteria as published. The procurement contract was concluded on June 9<sup>th</sup> 2011.

The delivery of this equipment item is pending (planned in July 2011).

The cost of procurement of this equipment item exceeds the budget plan, which will be made up for by savings made under other equipment items.

6) Improvement of IT capabilities

A total of five personal computers were procured all in accordance with the Faculty's regular procedure for procurement of IT equipment, which stipulates annual awarding of contract for supply of all IT equipment. The contract is awarded to the supplier chosen through the public tendering procedure, in accordance with the "Act on Public Procurement".

The computers procured are used to establish work stations for persons employed to work solely on the project – financial/administrative support to the project (WP1, WP7), researchers (WP2, WP4, WP6).

The procurement of this equipment item is consistent with the budget plan.